



KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
October 7, 2022

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, October 7, 2022 at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair
Bruce Dudley
Kristi Elrod
Leon Heaton
Karyn Hascal
Stephanie Raglin

DEPARTMENT OF PROFESSIONAL LICENSING

Kristin Lawson, Commissioner
Tasha Stewart, Section Supervisor
Miranda Guarnieri, Board Administrator
Daniel Leffel, Board Attorney

OTHERS IN ATTENDANCE

Ashley Pyles
Jessica Nelson
John Ferguson

MEMBERS ABSENT

David Gearheart

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:07 a.m.

MINUTES

- Mr. Dudley made a motion to approve the September 16, 2022, special meeting minutes. Mr. Heaton seconded the motion and the motion carried unanimously.
- Mr. Dudley made a motion to approve the September 28, 2022, special meeting minutes. Mr. Heaton seconded the motion and the motion carried unanimously.

FINANCIAL REPORT

The Board reviewed the September financial statement.

DPL REPORT

The ADC Board members have now received their ky.gov email address. Commissioner Lawson is double checking that everyone has their email address and can use it properly.

OLD BUSINESS

- We are still having requests from supervisors and supervisees who want to terminate supervision agreements in eServices. We are no longer requiring the other party to sign off on this termination of contract. Motion was made by Ms. Raglin to allow Ms. Stewart to issue a mass correspondence concerning the end of supervision agreements. Ms. Elrod seconded the motion and the motion carried unanimously.
- The CCS (certified clinical supervisor) is not needed to provide supervision at this time. However, in 5 years, the CCS will be needed to provide supervision.

NEW BUSINESS

- A motion made by Ms. Raglin to give Mr. Cesario the authority to investigate a system to replace eServices. The Board feels that this system is not user friendly. Ms. Hascal seconded the motion and the motion carried unanimously.
- The Board elected a Counselor of The Year. Ms. Guarnieri is to order the plaque and have it engraved.
- A motion was made by Ms. Hascal to create a review committee to review letters and meet with applicants prior to the regular Board meeting. The motion was seconded by Ms. Elrod and the motion carried unanimously.
- A motion was made by Ms. Raglin to appoint Ms. Hascal, Mr. Heaton and Mr. Dudley to serve on the review committee. Ms. Elrod seconded the motion and the motion carried unanimously. Mr. Heaton made a motion to enter closed session to include Board Counsel and the Board Administrator

pursuant to KRS 61.810(1)(j)(k) for applicants to speak on their behalf. Motion was seconded by Ms. Elrod, carried. The Board entered closed session at 10:16a.m.

- Ms. Raglin made a motion at 10:51a.m. for the Board to enter an open session. Ms. Hascal seconded the motion and the motion carried unanimously.

COMPLAINTS

Mr. Leffel motioned for the Board to approve the recommendations from the complaints committee. Ms. Hascal seconded, and the motion carried unanimously.

LEGAL COUNSEL REPORT

- Mr. Leffel made a motion to enter closed session to include Board Counsel and the Board Administrator pursuant to KRS 61.810(1)(j)(k) for application review. Motion seconded by Ms. Elrod, carried. The Board entered closed session at 11:30 a.m.
- A motion was made by Ms. Hascal at 1:10p.m. to enter an open session. Ms. Elrod seconded and the motion carried unanimously.

APPLICATION REVIEW

Mr. Heaton made a motion to approve the paper applications. Ms. Elrod seconded the motion and the motion carried unanimously.

Ms. Elrod made a motion to approve the online submission. Ms. Hascal seconded the motion and the motion carried unanimously.

TRAVEL

Ms. Raglin made a motion to accept travel and Mr. Heaton seconded the motion. The motion carried unanimously.

NEXT MEETING

Friday, November 4, 2022, at 10:00 a.m.

ADJOURN

Ms. Elrod made a motion to adjourn at 1:37p.m and Mr. Heaton seconded the motion and the motion carried unanimously.